
THE HEALTHCARE OTAGO CHARITABLE TRUST

General Application for Funds (Otago)

Southern District Health Board Applicants only.

(This application form is to be used for all applications for funds up to \$5,000)

- The trust is supportive of staff training and is prepared to share costs with the SDHB.
 - Trust policy is that a grant may be given for a conference, course or meeting up to **50% of the budgeted total** cost with a maximum grant of **\$1,500**.
 - Where two or more applicants wish to attend the same conference or course the maximum combined payments will not exceed **\$3,000**.
 - The trust **does not** fund tertiary education for the purpose of gaining a diploma or degree.
 - Applications for equipment of above **\$1,000** must be supported by two cost quotations.
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1. Service/ Department:
Conference/ Course/ Equipment:
Location (for education appns)..... Dates:.....
Total Costs: \$.....SDHB approved support: \$.....
Amount requested from The HCOCT (excl GST): \$
SDHB Cost centre code (for payment):
2. Applicant name (please print):
Position:
E-mail address:.....
Applicant signature:.....Date:.....

3. Service Manager (please print):.....

Service Manager signature:..... Date:.....

4. General Manager endorsement (required only if application is over \$1,000)

General Manager endorses application confirming that funding sought complies with the organisation's guidelines and the objectives of the respective service.

Name (please print):.....

Position (please print):.....

Signature:..... Date:.....

5. Purpose of grant:.....

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6. Benefits to applicant(s) or their service that is consistent with the trust's purpose:

(This is an important consideration to the trust when approving funds and applicants should feel free to attach an extra page of information.)

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7. Please let us know what areas and communities of Otago will benefit from this application:

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Email completed applications and supporting documentation to:



secretary@hcocharitabletrust.co.nz

OR



Secretary
The Healthcare Otago Charitable Trust
PO Box 5848
Dunedin 9058

Please note: Unless otherwise informed on this application, The HCOCT can include any grant information on their website.
<https://hcocharitabletrust.co.nz>

FOR OFFICE USE ONLY

Confirmed:

Date:

Amount approved: \$

SDHB code

Trust Fund:

Region applied to:

Dunedin Alexandra Balclutha Cromwell Kurow Lawrence Milton

Oamaru Palmerston Ranfurly Roxburgh Tapanui Wanaka Other
